

APPROVED
VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS
Examination Committee Meeting Minutes

The Examination Committee of the Virginia Board of Funeral Directors and Embalmers convened for a meeting on Tuesday, October 10, 2017 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 2, Henrico, Virginia.

COMMITTEE MEMBERS PRESENT

Frank Walton, FSL, Chair
Mia Mimms, FSL
Larry Omps, FSL

DHP STAFF PRESENT

Corie Tillman Wolf, Executive Director
Lynne Helmick, Deputy Executive Director

CALL TO ORDER

Mr. Walton called the Examination Committee meeting of the Virginia Board of Funeral Directors and Embalmers to order at 1:14 p.m.

CLOSED SESSION:

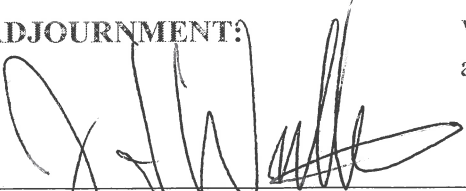
Upon a motion by Mr. Omps, and duly seconded by Mr. Walton, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(12) of the Code of Virginia, for the purpose of reviewing the Board's state examination questions. Additionally, she moved that Ms. Tillman Wolf and Ms. Helmick attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 1:15 p.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 4:12 p.m.

ADJOURNMENT:

With no further business before the Board, the meeting adjourned at 4:12 p.m.



Frank Walton, FSL, Chair

Date

1-16-18



Corie Tillman Wolf, Executive Director

Date

1/16/18